VETERAN AND MILITARY SERVICES
Student Checklist

All items listed below are required to process your benefits. Failure to complete the items listed below will result in processing delays of VA Payments. **PLEASE BRING ALL DOCUMENTS SIMULTANEOUSLY** VMS will not accept individual documents.

All students are **REQUIRED** to turn in the following documents:

**New Students**

- **Certificate of Eligibility (COE)**
  - This COE is proof that the student is eligible for VA Benefits
  - Applying for benefits for the first time:
    - VA FORM 22-1990
    - The form can be completed online at www.vets.gov
    - Proof of submission is required (i.e. submission confirmation number)
      - Please print screen from vets.gov, as a placeholder for your COE
      - You will have 20 days to provide COE
  - Used benefits previously at another school:
    - VA FORM 22-1995
    - This form is called a “Change of Program or Place of Training”
    - The form can be completed online at www.vets.gov
    - Proof of submission is required (i.e. submission confirmation number)
      - Please print screen from vets.gov
      - You will have 20 days to provide COE

- **Statement of Understanding (SOU)**
  - 9 page document located on vms.olemiss.edu/required-documents
  - States that you understand how your benefit works
  - Sign and return the TOP PAGE to the VMS office or umvaadvisor@olemiss.edu

- **Student Info Sheet**
  - 1 page document located on vms.olemiss.edu/required-documents
  - Must be TYPED
  - Sign and return to the VMS office or umvaadvisor@olemiss.edu

- **Curriculum Sheet**
  - List of required classes for your specific degree
  - Ask your Advisor to provide this or print from catalog.olemiss.edu

**New and Returning Students**

- **Term Approval Form (TAF)**
  - 1 page document located on vms.olemiss.edu/required-documents
    - Must be TYPED
    - Must be signed by student
    - Must be signed, printed, and approved by student’s Advisor
    - Must be completed **EVERY SEMESTER** student wishes to receive benefits

- **Schedule**
  - Print out of your Semester Schedule from MyOleMiss

**If you are a Veteran please bring us a copy of your DD214 (Member-4).**

This allows us to confirm your Veteran status to make you eligible for Early Registration.

Revised 03/7/2018

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