



# Student Checklist

All items listed below are required to process your benefits.  
Failure to complete the items listed below will result in processing delays of VA Payments.

**PLEASE BRING ALL DOCUMENTS SIMULTANEOUSLY.**  
**VMS will not accept individual documents.**

Please turn in all paperwork within the first week of class to ensure timely processing from the VA.

All students are **REQUIRED** to turn in the following documents:

## **New Students**

### **Certificate of Eligibility (COE)**

The COE is proof that the student is eligible for VA Benefits  
To receive a COE, visit [www.va.gov/education/how-to-apply/](http://www.va.gov/education/how-to-apply/) to apply for your benefit.  
Proof of submission to [va.gov](http://va.gov) is REQUIRED.  
Please print the page containing your Confirmation Number.  
This page will be used as a placeholder for your COE for 30 days.  
After 30 days, you **MUST** turn in your COE.  
View our [Obtain a COE](#) PDF for more information on obtaining a COE.

### **Statement of Understanding (SOU)**

9 page document located on [vms.olemiss.edu/required-documents](http://vms.olemiss.edu/required-documents)  
States that you understand how your benefit works  
Sign and submit the **TOP PAGE**

### **Student Info Sheet**

1 page document located on [vms.olemiss.edu/required-documents](http://vms.olemiss.edu/required-documents)  
Must be **TYPED**

### **Curriculum Sheet**

List of required classes for your specific degree  
Ask your Advisor to provide this or print from [catalog.olemiss.edu](http://catalog.olemiss.edu)

## **New and Returning Students**

### **Term Approval Form (TAF)**

1 page document located on [vms.olemiss.edu/required-documents](http://vms.olemiss.edu/required-documents)  
Must be **TYPED**  
Must be signed by YOU the student  
Must be signed and approved by your Academic Advisor  
Must be completed **EVERY SEMESTER** you wish to receive benefits

### **Schedule**

Attach a copy of your semester schedule from MyOleMiss

**If you are a VETERAN please bring us a copy of your DD214.**

This allows us to confirm your Veteran status to make you eligible for Early Priority Registration and gives you access to the Veteran Resource Center (VRC).