Obtain a COE

In order to certify any student, VMS must have proof that the student is eligible for benefits via a Certificate of Eligibility (COE).

Listed below are 3 methods in obtaining a copy of your COE.

1. Apply for benefits at va.gov
   - Visit [www.va.gov/education/how-to-apply/](http://www.va.gov/education/how-to-apply/)
   - Proof of submission is required (i.e. submission confirmation number)
   - Please print the page containing your confirmation number after completing the prompts on [va.gov](http://va.gov)
   - This page can be used as a placeholder for your COE
   - You will have 30 days to provide your COE after submitting your confirmation number
   - Your COE will be mailed to the address you provided on [va.gov](http://va.gov)

2. Print your Education Enrollment Status from eBenefits®
   If you have an eBenefits Level II account you can obtain a COE in the form of an “Education Enrollment Status” via their website.
   - Log onto eBenefits [ebenefits.va.gov/ebenefits/homepage](http://ebenefits.va.gov/ebenefits/homepage)
   - On the “Welcome” page, select the “Manage Your Benefits” option at the bottom
   - Under the “Manage Benefits” option, select the “Status Tracking” option
   - In the “Education” block, you should see a link for the benefit you are eligible for
   - Select the “Enrollment Status” Link (Post 9/11 GI Bill®, Montgomery GI Bill®, etc)
   - Print the page entitled “Education Enrollment Status”

3. Have the VA mail you another copy
   Go to the GI Bill® Website [www.benefits.va.gov/gibill/](http://www.benefits.va.gov/gibill/)
   - Select the “Submit a Question” option
   - If you have an existing account, log in
   - If not, you will need to use the “Sign up” link to establish an account
   - Once you are logged in, select the “Ask a Question” tab at the top
   - For subject, put “GI Bill Certificate of Eligibility”
   - For question, put in something such as “I am requesting a duplicate copy of my GI Bill Certificate of Eligibility be mailed to me.”
   - Product is “GI Bill”
   - Category is the benefit you are eligible for
   - Under the benefit you are eligible for, select eligibility
   - Submit your request.
   - A duplicate Certificate of Eligibility will be mailed to you.